

# RPSBS BOARD MEETING

Saturday 10 September and Sunday 11 September, 2016

Venue: Best Western Motel & Convention Centre, Attwood, Vic



## MINUTES

### DAY ONE – SATURDAY, 10 September, 2016

Meeting commenced at 9.09 am

**ATTENDEES:** Michael Smith, Robert Cockram, Eileen Morris, Christine Gibbons, Vicki Callaway

**APOLOGIES:** Tania Hay, Renae Dorney, Alyson Emery

The Board were notified that the following Directors will act as the alternate Director's for absent Board Directors for the September, 2016 Board meeting.

Michael Smith – acting for Renae Dorney

Robert Cockram – acting for Tania Hay

Eileen Morris – acting for Alyson Emery

All Agreed.

**ACTION 1:** C Gibbons to notify ASIC of alternate directors being appointed for the 10 & 11 September, 2016 Board meeting.

### MOTIONS MADE PRIOR TO THE SEPTEMBER 2016 MEETING:

On 20 August the following motions were put:

Motion moved by : “RPSBS Ltd Board of Directors accept the tender proposal dated 11<sup>th</sup> August, 2016 from The Arabian Horse Society Ltd. for both roles of Secretariat and Registrar and that the Company Secretary be requested to draw up a Contract for the PROVISION OF OFFICE MANAGEMENT, SECRETARIAT REGISTRY SERVICES TO RIDING PONY STUD BOOK SOCIETY LTD by THE ARABIAN HORSE SOCIETY OF AUSTRALIA LD.”

Seconded:

Motion Carried

On 8 August the following motions were put:

Motion 1: “The RPSBS Ltd Board of Directors rescinds the June, 2016 motion that it funds the development of a separate RPSBS Ltd Tas website. Moved : Seconded

Motion 2: “The RPSBS Ltd Board of Directors accepts the quote from Show Pony Graphics entitled “RPSBS Website Quote 22/7/16” for \$1562.” Moved : Seconded:

Both motions carried.

## 1. Minutes of the June Meeting

**MOTION:** Eleanor Gerry to be added to the Sponsorship/Awards/Public Relations Committee.

Carried

**MOTION:** The minutes recorded at the June 2016 meeting are a true and accurate.

**Moved:**                                 **Seconded:**  
**Carried**

## 2. Business Arising / Actions Review

**ACTION:** National Office to update the description of Joint Membership on the website and on the associated forms, to:

Joint membership can consist of two surnames only. A Business membership must be a registered business name. Each Joint / Business membership must have a Nominee who is the authorised representative and who has voting rights (must be over 18 years of age). Only one membership card will be issued in the name of the Joint or Business membership. Only one voting right per membership. A maximum of 2 additional participants may be added to a Joint / Business Membership at the additional Participant fee.

removing the requirement for the second person on a Joint Membership to be a Participant and pay the associated fee.

### 2.1 Action List Review

*The Board reviewed the Action List prepared following the June, 2016 meeting. Updates are detailed within this list.*

## 3. Correspondence In/Out

- Resignation of Liz Francis, Second Vice Chairperson

The Board accepted the resignation of Liz Francis. The new SA delegate is Alyson Emery.

**MOTION:** The nomination of second Vice Chair be differed, to be tabled at the January, 2017 meeting.

**Moved:**                                 **Seconded:**  
**Carried**

- Thank you from Caitlin Fricker
- SA RPSBS Committee's submission for funding for the 2016/17 SA State Show

## Out

Letter to                                 regarding the prefix of

#### 4. Minutes of the 2016 Annual General Meeting

Unavailable due to file location centralisation by National Office.

**ACTION:** Minutes of the 2016 Annual General Meeting to be circulated to the Board by 14 September. Minutes to be tabled again at the 7 and 8 January, 2017 Board meeting.

#### 5. Minutes of the 2016 Members Forum

Unavailable due to file location centralisation by National Office.

**ACTION:** Minutes of the 2016 Members Forum to be circulated to the Board by 14 September. Minutes to be tabled again at the 7 and 8 January, 2017 Board meeting.

#### 6. Chair Report – Mike Smith

Michael Smith tabled the Chair report.

Michael highlighted his thanks to Eleanor and Liz for all their work on the 2016 annual. The financial status was a great improvement. Thank you also for their management of the UK development trip.

Robert also thanked Renae Dorney for all her hard work on the contract.

**Moved:**                      **Seconded:**  
**Carried**

#### 7. Treasurer's Report – Christine Gibbons

The Profit and Loss for April 2016 to July 2016 was tabled.

The 2016/17 Budget was tabled.

- **Show Rebates**

State Rebates were discussed by the Board and the effect on the budget.

**MOTION:** All States be provided with a show rebate of \$1000 each for the 2016/17 (1 April 2016 to March 2017). States must apply to the Board for the rebate and support the claim with a budget or a financial report (for shows already completed).

**Moved:**                      **Seconded:**  
**Carried**

**ACTION:** National Office to respond to SA correspondence in, to Margaret Fricker, detailing the motion carried for the show rebates and that their claim for the rebate must be accompanied by a budget for consideration by the Board.

- **State Rebates**

The Board resolved to put the following motion to the January 2017 Board meeting, upon consultation with the States, that the State Committee Structure and Procedures be altered to reference that "not less than two Riding Pony shows per year" be conducted.

The State Committee Structure and Procedures to be updated as necessary, based on the outcome.

Recommended a 3-tierd Rebate scale be applied:

Under 200 @ \$16.50 per member  
200- 400 @ \$12.50 per member  
Over 400 @ \$10.00 per member

The Board considered the financial implications and also the positive/negative results of the decision.

Particular focus was made to ensure that the smaller States were adequately supported to conduct their activities.

**MOTION:** The 3-tiered member rebate dividends be paid to States in October and March annually, be based on membership numbers as at 30 September and 30 April.

**Moved:**                                **Second:**  
**Carried**

**MOTION:** The a 3-tied member rebate dividend scale be accepted, effective immediately. The payment rate applicable for the membership period be based on the membership figures for each State as at 30 June in the previous membership year.

**Moved:**                                **Second:**

Christine Gibbons tabled: Suggested General Ledger Accounts as per Audit Report 2016.

This report recommended a standard accounting template to be used by all States, ensuring a consistent approach and supporting a streamlined audit process.

**MOTION:** That the suggested General Ledger Accounts template be accepted and adopted by all States effectively immediately for accounting purposes.

**Moved:**                                **Seconded:**  
**Carried**

- **Registrar Handover**

Christine Gibbons tabled: National Office Handover report and Estimated costs for change over costs report.

The Board resolved that Vicki Callaway can provide Helen Dohan with her ANZ password, providing access to the account.

The Board generally discussed the changeover of the Registry role.

The Board resolved that the handover date to the new Registrar is to be Tuesday, 4 October, 2016.

- **Auditors 2016/17**

Christine Gibbons tabled: Auditors for 2016/17 Year report.

The Board resolved that Christine Gibbons will continue to the search for a suitable auditor for the 2016/17 financial year, taking into consideration the proximity requirements of the new Registrar office.

- **General**

The current authorised officers on the ANZ accounts was discussed. A number of past Board member details remain on the account and need to be removed.

**MOTION:** Christine Gibbons be provided with full access rights to all ANZ Bank accounts, including internet banking access. Christine to be issued with a security device and be authorised to make/authorise payments as necessary, in the absence of the Company Secretary and/or other authorised Board Directors.

**Moved:**                                **Seconded:**  
**Carried**

Internet Banking and Security devices are currently issued to:

- Michael Smith
- Robert Cockram
- Renae Dorley

The above parties are also signatories on the accounts.

Christine to be added in the coming month.

## **8. Constitution and Corporate Governance – Renae Dorney**

Michael Smith tabled a verbal report on behalf of Renae.

As Renae is an apology for the September 2016 meeting, a more formal report will be provided at the January, 2017 Board meeting in regards to the review of the Society Corporate Governance and Policy status.

The Board regularly experiences difficulty in contacting Renae Dorney due to her professional role and the extended periods of absence from RPSBS work as an outcome. Michael Smith recommended a back up Company Secretary be authorised to act on behalf of the RPSBS as needed to ensure corporate governance requirements continue to be met.

**MOTION:** That a second Company Secretary to be authorised and that Christine Gibbons be nominated to fulfil this role.

Christine Gibbons accepted this nomination.

**Moved:**                      **Seconded:**  
**Carried**

## **9. Strategic Planning Report – Mike Smith**

Michael Smith tabled the Strategic Planning Report. (To be referenced)

The Board generally discussed the key areas detailed in the report.

Due to the restrictive nature of the SAMMS database, unfortunately the data requirements detailed in the Strategic Planning Report cannot be extracted. Helen Dohan will continue to explore the database issues and the accurate reporting on key areas for the Society.

The Strategic Planning committee will consider how to capitalise on the EA activities to benefit the Society.

**ACTION:** State Delegates to prepare a report to be tabled at each quarterly Board meetings. Michael Smith to communicate the requirements and the timelines to the State delegates via email. Reports should include: bank account balances, changes in committee, activities (both past/present), sponsorship and a brief overview of last committee meeting.

The Strategic Planning Committee will continue to enhance this report once the Member Forum minutes become available.

## **10. Judges – Mike Smith**

Michael Smith tabled the Judges report.

The Judge Committee have recently focussed on the Judges Handbook revision and upgrade. This has been a very large task.

The main focus for presentation at the January 2017 Board meeting will be the Judge Appointment process.

**ACTION:** Michael Smith and Robert Cockram to discuss the process of approving new members with Helen upon handover. Including the detailing of new Judge applications.

## 11. Publicity – Liz Francis

Michael Smith tabled a report (email) on behalf of Liz Francis.

- Sponsorship of EA Nationals & SHC Grand National

The Board resolved to approve sponsorship of the Large Show Pony class at the EA Nationals to a maximum of \$1,500 (one class only).

**ACTION:** Michael Smith to liaise with Eleanor Gerry regarding the SHC Grand National sponsorship.

The Board resolved that Michael Smith may approve sponsorship of up to \$750 for the SHC Grand National sponsorship. Should the amount exceed \$750, the Board is to reconsider the sponsorship of this event.

**ACTION:** National Office to request Liz Francis to liaise with each State Secretary and Publicity Officer to assist in the collation of information to be included in the UK Riding Pony Annual.

**ACTION:** Michael Smith to prepare a letter for Liz Francis, thanking her for efforts on the 2016 annual; the UK trip; her offer to do the publicity until the end of the year; her contributions to the Society over many years; and managing the Best Western Motel and Convention Centre relationship (Board meetings venue). Michael Smith to also enquire the status of enamel medallions and where they are currently stored.

- **Horse Deals Ad**

Liz Francis approved to prepare the one page, full colour, Horse Deals ad (Show Horse special edition) in conjunction with Show Pony Graphics. This ad is free of charge in contra for the Horse Deals ad in the 2016 Annual.

The Board discussed whether to use the ad to feature a full page of riding ponies or split the page to communicate other matters, such as change of office.

The Board resolved that the feature ad should be split in to two half page ads. The ads to promote over height riding ponies and the new office.

**ACTION:** Michael Smith to co-ordinate the new office ad in conjunction with Liz Francis.

## 12. UK Trip Report, Development and 2016 Annual – Eleanor Gerry

- Taxi Fare reimbursement
- 2017 Annual

Michael Smith tabled the 2016 Annual report on behalf of Eleanor Gerry.

Eleanor Gerry and Michael Smith had discussed the ongoing involvement of Liz Francis with the 2017 annual. Eleanor suggested that the Society offer Liz an honorarium in addition to the \$1200 already provided for in recognition of her efforts that may assist in maintaining Liz's services. Michael detailed the huge amount of volunteer effort that goes into co-ordinating the annual on behalf of Liz and Eleanor.

**MOTION:** An additional honorarium of \$500 be paid to both Liz Francis and Eleanor Gerry upon completion of the 2017 annual.

**Moved:**  
**Carried**

**Seconded:**

### **Reimbursements:**

The Board resolved to issue the following reimbursements:

1. \$16.24 to be reimbursed via cheque to \_\_\_\_\_ who purchased a ticket for \_\_\_\_\_ for the Royal International Horse Show.
2. \$16.24 to be reimbursed via cheque to \_\_\_\_\_ who purchased a ticket for \_\_\_\_\_ for the Royal International Horse Show.
4. \$158.64 to be reimbursed via cheque to \_\_\_\_\_ being the taxi fare to transport \_\_\_\_\_ as part of the UK Development trip.

The Board resolved, after careful consideration that the RPSBS is unable to host an International Challenge (UK) in February 2017. The Board feels it would take a minimum of 12 months planning to support the program and the timeframe is not achievable.

### **13. TAS State Report – Tania Hay**

Michael Smith verbally tabled Tania Hay report. (insert)

**ACTION:** Robert Cockram to clarify with Tania Hay the Board expectations regarding a Risk Management Policy, ensuring it covers members, volunteers, etc.

The Board resolved not to advertise the UK Uniform for sale via the National website.

The Board resolved that States can purchase the UK Uniform at cost price and on sell to members, retaining any profit.

**ACTION:** Robert Cockram to request Tania Hay to send a stocktake list of all UK Uniform and sizes, on hand for consideration for purchase by the States.

### **14. National Office – V Callaway**

Vicki Callaway tabled the National Office Report. (insert)

### **15. Board Member Travel Guidelines**

Michael Smith tabled an email received from Liz Francis regarding the guidelines for Board Member travel costs to attend Board meetings.

The Board generally discussed the costs associated with attending Board meetings.

The discussion of this matter was deferred until the new Registrar is on board and the location of Board meetings is determined.

### **16. Board meetings – dates, frequency and venue**

The Board discussed the frequency of Board meetings and the duration.

The September Board meeting timing is to be considered in the future as it conflicts with Shows in many States.

The Board resolved to table this for discussion at the January, 2017 meeting.

## **17. Handover of National Secretariat and Registrar Contract – Mike Smith**

Robert Cockram and Michael Smith worked through correspondence from AHSA detailing issues with the contract provided by the RPSBS. Michael Smith discussed the Board response with Helen Dohan on Saturday 10<sup>th</sup> evening.

**ACTION:** Michael Smith to alter the contract based on the outcome of the discussions and return to the AHSA for consideration by their legal counsel.

Meeting closed at: 5.00 pm



## **SUNDAY**

### **Meeting commences at 9.00 am**

**Meeting Commenced at: 8.55 am**

#### **18. UK Uniform**

The Board telephoned Tania Hay to discuss the UK Development Squad uniform current held in stock. In summary, the order was incorrect with the wrong colour and designs being supplied. The fault is that of the supplier. Full correspondence from Tania Hay clearly specifies the RPSBS order requirement which was not met. All items are branded with 2016, limiting the opportunity to on sell to members.

The Board discussed an appropriate plan to manage the UK uniform stock including the viability to on sell to members.

**MOTION:** The excess UK uniform ordered through SueBiz, currently held in stock by Tania Hay, be returned to the supplier. No payment for the excess, incorrect uniform stock is authorised. Any out of pocket expenses incurred by Tania Hay to return the excess stock is authorised for reimbursement.

**Moved: Eileen Morris Seconded: Robert Cockram**  
**Carried including Tania Hay, Alyson Emery vote**

#### **20. Judges Handbook**

Michael Smith tabled the Judges Handbook Version 2.0 and accompanying revision notes.

The Board consider the recommended changes.

**MOTION:** The Judges Handbook version 2.0 be approved and therefore replaces the current version on the website.

**Moved: Michael Smith Seconded: Robert Cockram**  
**Carried including Tania Hay, Alyson Emery vote**

- **Title of the Judges Handbook - Reference**

**MOTION:** That the Judges Handbook title be updated to: Judges Handbook (larger font, first line), Rules and Regulations (smaller font, second line).

**Moved: Michael Smith Seconded: Robert Cockram**  
**Carried including Tania Hay, Alyson Emery abstained.**

**ACTION:** A quote to be obtained from Despina Mitrakas to design and print 250 copies of the Judges Handbook. Production to be full colour, A5, spiral bound.

The Board resolved that the final version of the Judges Handbook to be loaded to the National website.

The Board resolved to review the sale of the Judges Handbook at the January 2017 Board meeting, once full printing costs have been confirmed.

## **21. Show Hunter Standards of Excellence**

Michael Smith tabled the Show Hunter Standards of Excellence as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes.

**MOTION:** The Show Hunter Standards of Excellence be approved and therefore replaces the current Show Hunter Standards of Excellence on the website.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay, Alyson Emery vote**

## **21. Leading Rein Show Pony/Show Hunter Pony**

Michael Smith tabled the Leading Rein Show Pony/Show Hunter Pony as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes.

The Board resolved to alter the reference of Leading Rein to Lead Rein and to update all references with the Judges Handbook Version 2.0.

**MOTION:** The Lead Rein Show Pony/Show Hunter be approved and therefore replaces the current Leading Rein version on the website.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay, Alyson Emery vote**

## **21. First Ridden Show Pony/Show Hunter Pony**

Michael Smith tabled the First Ridden Show Pony/Show Hunter Pony as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes.

**MOTION:** The First Ridden Show Pony/Show Hunter be approved and therefore replaces the current First Ridden Pony version on the website.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay, Alyson Emery vote**

## **21. Ridden Show Pony**

Michael Smith tabled the Ridden Show Pony as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes. A discussion was had regarding the height of 3 year old ridden show ponies. The Board resolved to leave the category height descriptions as they are at present.

**MOTION:** The Ridden Show Pony be approved and therefore replaces the current Ridden Show Pony version on the website.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay, Alyson Emery vote**

## **22. Ridden Show Hunter Pony**

Michael Smith tabled the Ridden Show Hunter Pony as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes.

**MOTION:** The Ridden Show Hunter Pony be approved and therefore replaces the current Ridden Show Hunter Pony version on the website.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay, Alyson Emery vote**

## **23. Working Hunter Pony**

Michael Smith tabled the Working Hunter Pony as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes.

**MOTION:** The Working Hunter Pony be approved and therefore replaces the current Working Hunter Pony version on the website.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay, Alyson Emery vote**

## **24. Over height Riding Pony**

Michael Smith tabled the Over height Riding Pony as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes.

**MOTION:** Led classes for RPSBS Show Hack and RPSBS Show Hunter Hack Youngstock and Adult Registered include Stallions/Colts/Mares/Fillies and Geldings.

**Moved: Michael Smith Seconded: Alyson Emery  
Carried including Tania Hay vote**

**MOTION:** The Over height Riding Pony be approved. The Over height Riding Pony to be added to the website.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay, Alyson Emery vote**

## **25. Rules for Judges**

Michael Smith tabled the Rules for Judges as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes.

**MOTION:** The Rules for Judges be approved and therefore replaces the current Rules for Judges version on the website.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay, Alyson Emery vote**

## 26. Showing Rules and Regulations

Michael Smith tabled the Showing Rules and Regulations as part of the Judges Handbook Version 2.0.

The Board consider the recommended changes.

**MOTION:** Showing Rule 11 be adjusted to read: Stallions and colts 1 year and over as at 1 August, must be bitted when shown. Handlers and riders of stallions or colts must be 18 years of age or over.

**Moved: Michael Smith Seconded: Eileen Morris**  
**Carried including Tania Hay, Alyson Emery vote**

**MOTION:** Showing Rule 12 be adjusted to read: Stallions and colts 2 years and over as at 1 August must be adult registered.

**Moved: Michael Smith Seconded: Robert Cockram**  
**Carried including Tania Hay, Alyson Emery vote**

**MOTION:** Showing Rule 3 in Lead Rein Show Pony/Show Hunter Pony be adjusted to read: Ponies to be ridden in a suitable, simple, snaffle bitted bridle. Wilkie bits are acceptable. (For permissible snaffle bits refer to clause 3.9.1 of Equestrian Australia Show Horse rules.)

**Moved: Michael Smith Seconded: Robert Cockram**  
**Carried including Tania Hay, Alyson Emery vote**

- **Amateur Produced Class**

**MOTION:** That the Amateur Produced Lead or Ridden Rules be accepted.

**Moved: Robert Cockram Carried: Eileen Morris**  
**Carried including Tania Hay, Alyson Emery vote**

- **Ove rheight Riding Ponies**

**MOTION:** That the Amateur Produced Lead or Ridden Rules be accepted.

**Moved: Robert Cockram Carried: Eileen Morris**  
**Carried including Tania Hay, Alyson Emery vote**

- **Appendix Register**

**MOTION:** That the reference to the Appendix Register be accepted.

**Moved: Michael Smith Carried: Alyson Emery**  
**Carried including Tania Hay vote**

- **Changes to the Registration Rules**

**MOTION:** That the reference to the Changes to the Registration Rules be accepted.

**Moved: Michael Smith Carried: Alyson Emery**  
**Carried including Tania Hay vote**

**MOTION:** The Showing Rules and Regulations be approved and therefore replaces the current Showing Rules and Regulations version on the website.

**Moved: Michael Smith Seconded: Robert Cockram**  
**Carried including Tania Hay, Alyson Emery vote**

## 27. Conditions of Entry

**MOTION:** The Conditions of Entry approved and therefore replace the current Conditions of Entry version on the website.

**Moved: Michael Smith Carried: Alyson Emery**  
**Carried including Tania Hay vote**

**MOTION:** Conditions of Entry Rule 29 (newcomers), be adjusted to read: Ponies to be ridden in a suitable, simple, snaffle bitted bridle. Wilkie bits are acceptable. (For permissible snaffle bits refer to clause 3.9.1 of Equestrian Australia Show Horse rules.)

**Moved: Michael Smith Seconded: Tania Hay**  
**Carried including Alyson Emery vote**

**MOTION:** Conditions of Entry Rule 30, be adjusted to read: Ponies in Lead Rein or First Ridden classes, are to be shown in a suitable, simple, snaffle bitted bridle. Wilkie bits are acceptable. (For permissible snaffle bits refer to clause 3.9.1 of Equestrian Australia Show Horse rules.)

**Moved: Michael Smith Seconded: Tania Hay**  
**Carried including Alyson Emery vote**

**MOTION:** The Conditions of Entry be approved and therefore replace the current Conditions of Entry version on the website. The Conditions of Entry to be provided to all States and requested to update their websites and schedules accordingly.

**Moved: Michael Smith Seconded: Tania Hay**  
**Carried including Alyson Emery vote**

**ACTION:** All updated documents to be referenced with the updated date of September, 2016.

## 27. Social Media Policy

**MOTION:** That the Judges Handbook be updated to include the Social Media Policy.

**Moved: Michael Smith Seconded: Eileen Morris**  
**Carried including Alyson Emery, Tania Hay vote**

## 28. First Ridden Workout

**MOTION:** That the First Ridden Workout be altered to include a half circle on each rein at canter.

**Moved: Robert Cockram Seconded: Michael Smith**  
**Carried including Tania Hay vote. Alyson Emery abstained**

**ACTION:** Robert Cockram to contact Despina Mitrakas to update the First Ridden Workout diagram.

The Board resolved that the updated First Ridden workout to be approved by the Board members upon completion for inclusion in the Judges Handbook Version 2.0.

**ACTION:** Approved, updated diagrams to be referenced on the website.

## 29. Newcomer Workout

**MOTION:** That the Newcomer Workout be altered to include a trot and canter on both reins and to remove the lengthen trot.

**Moved: Robert Cockram Seconded: Eileen Morris**  
**Carried including Tania Hay vote. Alyson Emery abstained**

**ACTION:** Robert Cockram to contact Despina Mitrakas to update the Newcomer Workout.

The Board resolved that the updated Newcomer workout to be approved by the Board members upon completion for inclusion in the Judges Handbook Version 2.0.

**ACTION:** Approved, updated diagrams to be referenced on the website.

### **30. Show Pony/ Show Hunter Workout**

**ACTION:** Robert Cockram to work up two new separate workouts, one for Show Pony and the other for Show Hunter.

**ACTION:** Robert Cockram to liaise with Despina Mitrakas to prepare the new workouts.

The Board resolved that the new Show Pony and Show Hunter workouts be approved by the Board members upon completion for inclusion in the Judges Handbook Version 2.0.

**ACTION:** Approved, new Show Pony / Show Hunter workout diagrams to be referenced on the website.

### **31. Gelding Registration Fees**

Robert Cockram discussed the fees associated with Geldings and that there is no incentive to register Geldings with one recognised parent due to the current price.

Gelding – both parents registered RPSBS or in recognized stud book or register	\$50.00
Gelding – previously foal recorded before 1 September 2014	\$25.00
Gelding – one parent registered RPSBS or in a recognized stud book or register)	\$121.00
Gelding - foal recorded after 1 September 2014	No fee

**MOTION:** That the Gelding 3 reference: “one parent registered RPSBS or in a recognised stud book or register” be removed

That the Gelding 1 reference be altered to read: one or both parents registered RPSBS or in a recognised stud book or register.

**ACTION:** Registration Rules to be updated to reflect the revised Gelding Registration fees.

### **31. Registration Rules**

Robert Cockram tabled a revised version of the Registration Rules for review, including all motions made from June 2015 to June 2016 plus some additional considerations.

- **Registration Applications**

**MOTION:** That the following reference be added as the third paragraph of Registration Applications: All animals must be either branded or microchipped prior to the registration being accepted.

**Moved: Michael Smith Seconded: Tania Hay  
Carried including Alyson Emery vote**

**MOTION:** That the following reference be added as the first paragraph of Registration Applications: All ponies must be registered by the breeder/vendor/lessor except where the pony is already registered with an approved breed Society in which case applications submitted by the owner in the Society's records will be accepted.

That the following reference be added as the second paragraph of Registration Applications: Registrations made by a member other than the owner of the sire shall be accompanied by a service certificate except where the pony is already registered with an approved breed Society as referenced.

**Moved: Michael Smith Seconded: Tania Hay  
Carried including Alyson Emery vote**

- **Stud Books recognised by the Society**

**MOTION:** That Anglo Arabian register be removed from the Stud Books recognised as it is a register. That Welsh D be added to the list of breeds recognised by the RPSBS.

**Moved: Robert Cockram Seconded: Michael Smith  
Carried including Tania Hay and Alyson Emery vote**

- **Registers recognised by the Society**

**MOTION:** That the Anglo Arabian register be added to the list of registers recognised by the Society.

**Moved: Michael Smith Seconded: Robert Cockram  
Carried including Tania Hay and Alyson Emery vote**

- **References**

**MOTION:** The Appendix reference to be altered to: an overheight horse from a recognised breed or register, who does not have a Section A parent and who is not eligible for registration as a Section A. To be referenced as an Appendix B or C dependant on breeding.

**Moved: Robert Cockram Seconded: Michael Smith  
Carried including Tania Hay and Alyson Emery vote**

**ACTION:** Registration Rules to be reviewed by the new Registrar and the Editing Committee to ensure that the rules reflect the current breeding requirements of the Society to be presented at the April 2017 Board meeting.

- **Stallions**

**MOTION:** That the following reference be added as the first paragraph of Stallions: Stallions and colts two years old and over must be entire, with two visible, descended testicles, except where a stallion has had one testicle surgically removed and has an appropriate veterinary certificate which has been submitted to the Society and recorded prior to any Show.

That the following reference be added as the third paragraph of Stallions: Where the colt/stallion is adult registered with an approved breed Society for which an equivalent veterinary certificate has been supplied that registration will be accepted in lieu of a current Veterinary Certificate.

**Moved: Robert Cockram Seconded: Michael Smith  
Carried including Tania Hay and Alyson Emery vote**

**Meeting closed at 4.35 pm**